

**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE**

**ON: 28 September 2020**

**REPORT OF: Ian Cousins, Property Manager**

**SUBJECT: Report on the Repairs and Renewal Programme**



Ref	Item Description	Status	Budget £	Anticipated Cost £	Variation £	Commentary
1901	Glazing Repairs	Ordered	25,000	25,000	0	Delayed due to COVID 19 Restrictions
1902	Vestry Refurbishment	Complete	19,500	19,500	0	Revised Budget with a final account to agree
1903	Paving and Stonework Cleaning	On-going	5,000	5,000	0	Delayed due to COVID 19 Restrictions
1904	Surfacing and Paving Repairs	On-going	13,000	8,145	-4855	Works Complete
1905	Fencing Repairs	On-going	5,000	5,000	0	Delayed due to COVID 19 Restrictions
1906	External Redecoration	Feasibility	3,000	3,000	0	Delayed due to COVID 19 Restrictions
1907	Fire Precautions Upgrade	Feasibility	5,000	5,000	0	Delayed due to COVID 19 Restrictions
2002	Music Room Refurbishment	Feasibility	0	0	0	Line Deleted as combined with works to provide new Chapel multi-media system.
2003	Book Room Refurbishment	Feasibility	20,000	20,000	0	Requirement revised to include new arrangements for flower memorials.

Ref	Item Description	Status	Budget £	Anticipated Cost £	Variation £	Commentary
2004	South Chapel New Curtains	Feasibility	12,000	12,000	0	Delayed due to COVID 19 Restrictions
2005	Conservatory Redecoration	Feasibility	2,500	2,500	0	Delayed due to COVID 19 Restrictions
2006	Water Feature Feasibility	Feasibility	5,000	5,000	0	Delayed due to COVID 19 Restrictions
2007	Groundsman Building Repairs	Feasibility	6,000	6,000	0	Awaiting completion of drainage works
2101	Chapel multi-media system	Quotation	75,525	75,525	0	Budget revised for new arrangements in addition to equipment.
2102	Works to Roofs	Complete	10,000	10,200	200	Revised works now complete
2103	Surfacing and Paving Repairs	In Progress	5,000	3,630	0	Initial phase of works carried out
2104	Cremator Area Security Works	In Progress	15,000	15,000	0	Works currently in progress
2105	Drainage at Grounds Maintenance Compound	In Progress	5,100	5,100	0	Works currently in progress

Note - Items previously reported as completed are not shown

**Recommendation - That the report be noted**

*Ian Cousins*

**Property Manager**

*Background List of Documents – Section 100D of the Local Government Act 1972 – None*